



Department of the Treasury  
Internal Revenue Service  
ACS Support - Stop 813G  
P.O. Box 145566  
Cincinnati, OH 45250-5566



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COLUMBUS OH 43215-5452658

## For your reference

**Notice name** LT16  
**Notice date** December 20, 2021  
**Case Reference number** [REDACTED]  
**Taxpayer ID number** XXX-XX [REDACTED]

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Visit [irs.gov/lt16](https://irs.gov/lt16) to avoid interest and applicable penalties or time lost on the phone.

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## Please file your missing returns

We're trying to collect unfiled returns from you for the tax periods shown below. Your account may be subject to enforcement action, which may include filing a return for you. Following the instructions under the "What you need to do" section **may prevent** enforcement action.

### What you need to do right now

- **File your missing returns within 10 days of the date of this notice.**  
If you can't file within 10 days, see "IRS Help" section for more information.

Learn more and avoid waiting on the phone by visiting [irs.gov/lt16](https://irs.gov/lt16). If you can't find what you need online, see "IRS Help" section for more information

### Summary of Missing Tax Returns

Tax period ending	Form number	Name of return
12/31/2018	1040	US INDIVIDUAL INCOME TAX RETURN
12/31/2019	1040	US INDIVIDUAL INCOME TAX RETURN

### IRS Help

If you can't find what you need online or need assistance, you can call the **IRS at 800-829-3903**. Find tax forms or publications by visiting [irs.gov/forms](https://irs.gov/forms) or calling 800-TAX-FORM (800-829-3676).

You can contact us by mail at the following address. Be sure to include your taxpayer identification number, the tax year and the form number you are writing about.

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### Taxpayer Rights and Sources for Assistance



Scan here to view the Taxpayer Advocate website

The Taxpayer Advocate Service (TAS) is an independent organization within the IRS that can help protect your taxpayer rights. TAS can offer you help if your tax problem is causing a hardship, or you've tried but haven't been able to resolve your problem with the IRS. If you qualify for TAS assistance, which is always free, TAS will do everything possible to help you. Visit [taxpayeradvocate.irs.gov](https://taxpayeradvocate.irs.gov) or call 877-777-4778.

Tax professionals who are independent from the IRS may be able to help you. Low Income Taxpayer Clinics (LITCs) can represent low income persons before the IRS or in court. LITCs can also help persons who speak English as a second language. Any services provided by an LITC must be for free or a small fee. To find an LITC near you:

- Go to [taxpayeradvocate.irs.gov/litcmap](https://taxpayeradvocate.irs.gov/litcmap);
- Download IRS Publication 4134, Low Income Taxpayer Clinic List, available at [irs.gov/forms](https://irs.gov/forms); or
- Call the IRS toll-free at 800-829-3676 and ask for a copy of Publication 4134.

State bar associations, state or local societies of accountants or enrolled agents, or other nonprofit tax professional organizations may also be able to provide referrals.

